



29 March 2018

Dear Parents,

Since the stability of our school and the quality of its programs are of the utmost importance, we are always seeking ways to make improvements to benefit everyone. After much research and investigation, we have partnered with FACTS Management Company to help us manage our tuition payment program and financial aid assessment. FACTS is used by many schools locally and over 6,500 schools nationally. We are pleased to be working with them and are confident this program will offer greater efficiency and financial stability for the school, while providing convenience to families.

Through this partnership, we are seeking to improve on the business side of our school. By taking advantage of the security and convenience of payment processing and information technology offered by FACTS, we believe we will make incremental improvements in our program.

FACTS tuition management has these options and benefits:

1. *Payment Dates:* You may choose either the 5th or 20th of each month as your payment date. Automatic payments can be made from a checking or savings account or from a variety of credit cards.
2. *Convenience & Security:* Along with multiple payment plan options, your payments are processed securely through a bank-to-bank transaction.
3. *Peace of Mind Insurance:* FACTS offers this optional benefit for \$20 per year per family. In the event of death of the responsible party or spouse, the remaining tuition balance owed for the current school year is paid to the school.
4. *Consumer Account:* You may check your personal account or make payments online from the convenience of your home or office anytime.

One of the universal challenges in private school education is achieving a balance between our educational mission and financial stability. It is precisely for this reason we are enlisting the help of the FACTS Management Company. With FACTS, the school maintains decision-making control. As always, we will continue to work with families should special circumstance or hardship cases arise during the school year.

We are currently in the implementation phase of incorporating FACTS for all school payments. **Once this complete, you will receive an email with directions on how to choose your pay plan for the 2018-2019 school year. In the interim, we ask that you submit your 2018-2019 registration payment directly to the school office no later than Friday, 27 April 2018.**

Our registration fees remain the same: One student: \$250
Two students: \$300
Three students: \$350



The chart below details the tuition rates per pay plan based on the number of students enrolled. One-month of tuition is compensated for the second and third student. The below rates include the \$250 technology fee per student.

Pay Plan Options	Due Date	FACTS Annual Fee	1 student	2 students	3 students
Annual	Paid in full before 20 July 2018	\$20	\$9,560	\$18,189	\$26,818
Semi-Annual	Half paid twice before 20 July 2018 and 20 January 2019	\$20	\$4,780	\$9,095	\$13,409
10-month	Beginning July 2018 and ending April 2019	\$50	\$956	\$1,819	\$2,682
11-month	Beginning July 2018 and ending May 2019	\$50	\$870	\$1,654	\$2,438

Incidental charges will be charged through the FACTS system as they are incurred throughout the school year. An example of incidental fees are, but not limited to the following: lunch, athletics, paperbacks, graduation for seniors, Catholic Life Sweepstakes unsold tickets, etc.

The fees charged by FACTS (annual fees & NSF fees) are non-refundable and will be automatically processed from the account provided within 14 days of the Agreement being posted to the FACTS system. These fees are pre-negotiated with the Archdiocese of San Antonio; we do not have any control of the pricing.

Thank you for your continued support of St. John Paul II Catholic High School. We are excited to continue to grow and develop our programs, and remain committed as always to our mission.

Sincerely,

Laura Sullivan
Business Manager

Andrew Iliff
Principal